



Wednesday 3<sup>rd</sup> July 2024

Dear Parents/Carers,

**Re: Information about End of Summer Term 2023-24 and Start of New Academic Year 2024-25**

It is with an immense sense of pride in Seva School, its students, staff and parents that I write this end of academic year letter. We have had yet another unprecedented year of incredible success and growth and have so much to be grateful for and look forward to as a whole school community. I hope you have enjoyed tracking our celebrations through our newsletters, Facebook and Instagram posts as well as taken time to read the newsletters issued by Bowmer and Kirkland documenting the now established PIRI Building and its adjoining extensive sports facilities. Please find below some important updates to ensure a smooth transition towards the end of this academic year and towards the new one.

**End of Term**

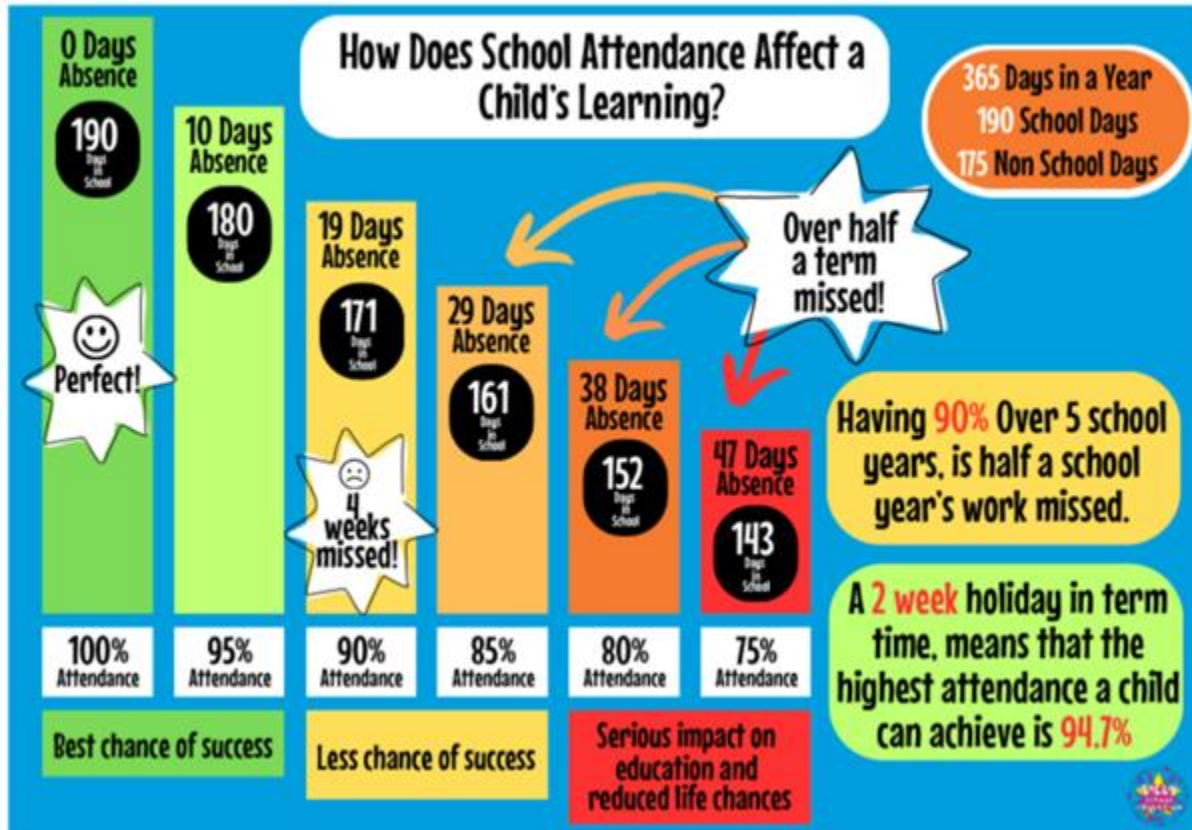
School closes to all students for the summer break at 12pm on Wednesday 17<sup>th</sup> July. Students entitled to FSM must collect their lunch from the canteen on their way out. For details of coach timings please contact Thandi coaches direct.

**September re-opening**

The new academic year will begin for students in Years 1 to 11 on **Wednesday 4th September at 08:30am**. New joiners in Reception Class will have letters sent to them by Mrs. Dosanjh detailing a staggered start.

**Attendance and Punctuality**

Regular attendance is an integral part to your child achieving his/her full academic potential. **Parents/carers are fully responsible for fulfilling their legal duty in sending their child(ren) to school and on time.** Holidays are not permitted during term-time and will not be approved by the school. The school holiday calendar is available on our website. All children must be in school for the duration of the term and be punctual. By doing this, you are giving your child the best chance of academic success and affording the school the best opportunity to fully deliver its educational offer.



## Safeguarding

Please note that the schools' designated safeguarding team will not be making or receiving calls over the summer break. Any safeguarding incidents will be shared with us through the Coventry and Warwickshire Multi-Agency Safeguarding Hubs. Please visit our website for information on a range of safeguarding support services.

## Year 11 GCSE Results Day

GCSE results day is on Thursday 22nd August 2024. Students can come to school from 08:30am to 10:00am on the day to collect the results in person or you can email Mr. M. Wallis on [m.wallis@seva.coventry.sch.uk](mailto:m.wallis@seva.coventry.sch.uk) to ask for the results to be posted. Mr. B. Sturmeay and Mrs. K. Convery will also be onsite to provide careers advise and support during the day.



## PE Footwear

A timetable for the units of work your child(ren) will be having on either the MUGA and Sports Hall or 3G pitch from September 2024 will be shared with you in a letter to be issued by the PE Department in due course. When PE is in the Sports Hall or MUGA students can wear plain black trainers with their PE kit all day.

The 3G pitch has very specific requirements for its use and for this reason we must insist on the following in order for students to be allowed access to the facility. Your child will have to be wearing astro turf boots suitable for the 3G astro turf pitch. **They will also need to bring their labelled, black, rubber based astro boots in a shoe bag (which is also labelled with their name) to school on the days they have PE on the 3G pitch to change into.** This will ensure the correct footwear is worn throughout the day and avoid bringing black rubber crumb pellets from the 3G pitch into the school building.





The following list of stores, although not exclusive, are known to sell the black astro boots with the correct rubber grip suitable for a 3G astro turfed pitch. Please note: metal or blade studded boots will not be allowed.

Sports Direct, *10-12 Market Way, Coventry CV1 1DL*

- Sports Direct, *Unit 6A, Central Six, Central Six Retail Park, Warwick Rd, Coventry CV3 6TA*
- Decathlon, *Classic Dr, Rowley's Green, Coventry CV6 6AS*
- JD Sports, *Unit 40-44 38, The Precinct, Coventry CV1 1DE*

### Stationery and Books

All stationery and books in primary will be provided. In secondary, it is essential that your child brings in the correct stationery for the subjects that they are learning: The following list details the essentials required daily.

Black ink pen

HB Pencils

Purple ink pen

A 30cm ruler

An eraser

Pencil case labelled with your child's name.

**No permanent markers, chalk, compasses, scissors or sharpeners allowed in either primary or secondary. If these items are found, they will be confiscated.**

In secondary, please ensure your child also has an appropriate book to read in their school bag every day. They will be given a school planner which contains important information about the school and will be where they will be expected to record details about homework. Notes from staff will also be included in there. It is recommended you check the planners regularly at home. In primary, your child will be issued with a Reading Diary, which their teachers will be completing weekly, and you are expected to complete daily to record a minimum of 10mins of reading at home.



All exercise books are provided to all year groups. In primary the books are kept in school and in secondary, students are expected to bring the correct exercise books to school based on the subjects identified on their two-week timetable that is issued to them. If you would like to refer to a copy of your child's secondary timetable, it will be stuck in your child's planner.

### IT Devices

Mobile phones, smart watches, ear plugs are not permitted in primary unless issued by the SEND team. In secondary, mobile phones, smart watches, ear plugs etc. brought into school will be collected on entry to school and secured safely in a locked cupboard ready for collection at the end of the school day. If any of these items are found after this point and the child found in possession of them refuses to hand them in, they will be issued with a one-day suspension, and you will be invited to a reintegration meeting the following school day morning.

All IT devices issued by the school for students to use are monitored by a filtering system called SENSO. Designated staff receive alerts from these when used inappropriately. In such cases disciplinary action will be taken in a timely manner and you will be informed of the investigation and outcome.

### Parent App

We offer every first and second contact named on a child's data collection sheet, who have parental responsibility, a link to the SIMS Parent App based on the email addresses provided. This gives those contacted a unique registration code, which allows them to sign up to the app. You can download the app to your phone or log in on any internet enabled device. If the email addresses provided are incorrect you will not receive the link, so please check these carefully when filling in your data collection sheet. If you have already registered and cannot access the link, please contact the school office on [school.office@seva.coventry.sch.uk](mailto:school.office@seva.coventry.sch.uk). It is your responsibility to remember your username and password. If you would like to update

Data collection sheet please see email [c.smith@seva.coventry.sch.uk](mailto:c.smith@seva.coventry.sch.uk) for a copy.

Finally, I would like to say a huge thankyou to you all for the immense support, pride and gratitude you have shown us throughout yet another unprecedented year in the history of



Seva School. We look forward to creating more memories to celebrate and cherish together during the new academic 2024 to 2025.

Vaheguru Ji Ka Khalsa, Vaheguru Ji Ke Fateh

Yours sincerely,

*S Sanghera*

Mrs. S. Sanghera

Principal